

Burton Manor Primary School
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Headteacher: Mrs T Jackson



Dear parent/carers,

Re: changes to data protection law

You may be aware that from May, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how we can use your personal data and keep it safe, and will also strengthen your rights over your own data.

The point of this is to make sure sensitive or private information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes at the school in order to ensure we remain compliant.

One of these changes is that we have updated our privacy notice. You will find it on our school website in the statutory information section of the parents tab or by following the link below:

<http://www.burtonmanor.staffs.sch.uk/wp-content/uploads/2018/05/Privacy-Notice-April-18-1.pdf>

As part of our work to comply with the GDPR, we have reviewed our Parental Consent form (used to seek consent for using photographs of your child on our website, internal displays or other school materials, visits/trips etc) This will be used when new pupils join the school. This can also be found on the school website in the statutory information section of the parents tab or by following the link below:

<http://www.burtonmanor.staffs.sch.uk/wp-content/uploads/2018/05/Parental-Consent-form-April-2018.pdf>

Please take a few moments to look at the new consent form.

As parents with children currently at Burton Manor you will have already given consent in the past when you completed your admissions pack. This consent still remains in place, however if you do wish to make any changes after having viewed our new consent form please contact the school office.

If you have any questions about how the GDPR affects you, or how our school is preparing, you can contact either me or Mrs Ecclestone, in the first instance, at the school Office.

Yours faithfully,

Mrs T Jackson



**Staffordshire Anti-Bullying
Pledge Plus School**

