

Burton Manor Primary School

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Stafford
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Website: www.burtonmanor.staffs.sch.uk

Headteacher: Mrs T Jackson



13th March 2019

Dear Parents/Carers,

PARENTS CONSULTATION EVENING – TUESDAY 2ND APRIL 2019

There will be a Parents Consultation evening on the above mentioned day. As on previous occasions, an appointments system will operate for the benefit of both parents and staff.

It would help if you could indicate your preference for an appointment below. Every effort will be made to arrange times to suit, but it is not always possible to allocate the exact time requested.

Our Reception Classes will not be included at this time.

If you cannot attend but still wish to see your child's class teacher, please indicate this and we will do our best to make alternative arrangements.

Yours faithfully

Mrs T Jackson
Headteacher

REPLY SLIP: Please Note: Appointments can only be made by returning this slip

PARENTS EVENING –TUESDAY 2ND APRIL 2019

Child's Name **Class Teacher**

Please tick your requirements

I/we would like an appointment between 3.30pm and 5.15pm

OR 5.45pm and 7.00pm

If you would like an appointment with Mrs Jackson (Headteacher) please tick this box

If you are unable to attend but would like an alternative day please tick this box



**Staffordshire Anti-Bullying
Pledge Plus School**

